



SAFE UNLOADING OF TRUSSES BY A FORKLIFT

Personal Protective Equipment (PPE) Required



Main Hazards

The driver should not have to climb onto the bed of the trailer. If for any reason he has to, he will position fall bags



Method

1. The contractor is responsible for the provision of the forklift / Telehandler and its qualified operator.



2. After parking the driver should inspect the load to ensure it is still secure with all banding & rope in place. Once inspected the driver must sign in at the site office.

The suppliers do not physically offload. They do advise on unload order, the Safe System of Unload and will release the load on your instruction

If the unload is deemed to be unsafe, the driver will contact his Manager for instruction which may result in the load being returned back to the manufacturer.

3. The supplier will supply truss packs secured to the trailer with 3 core rope or appropriate banding. You shall familiarise yourself with which rope / banding attaches which pack to the centre bars.



4. On instruction from the site responsible person the driver will release the transport straps on the side being unloaded ensuring no one is within the danger area as shown in the pics 5—8.



5. The operator must position the forklift in an appropriate area to ensure the trusses are lifted safely. The forklift will take the weight of the trusses on the forks ensuring no one is within the danger area.



6. **NEVER** stand between the forklift and trailer, do not allow others to enter this danger area. **NEVER** stand on or under the forks. Ensure the danger area remains clear at all times.



7. The driver will cut the individual rope / banding attaching the pack to the bars. This must be carried out from a safe position using a telescopic cutting staff.



8. The forklift truck operator must lift the trusses from the trailer and then move the trusses to a safe and / or off-load area.



9. Other products are removed from the load as per applicable SSoW. Metalwork bags and straps must be removed from the trailer in conjunction with the drivers specific manual handling training.

